

# COVID-19 Operations Written Report for Grimmway Academy Shafter

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone	Date of Adoption
Grimmway Academy Shafter	Joanna Kendrick Principal	jkendrick@grimmwayschools.org (661) 630-7220	03/19/2020

**Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broader understanding of the changes your LEA has put in place. LEAs are strongly encouraged to provide descriptions that do not exceed 300 words.**

Provide an overview explaining the changes to program offerings that the LEA has made in response to school closures to address the COVID-19 emergency and the major impacts of the closures on students and families.

The school implemented distance learning for all students in grades K-6. Our distance learning program includes two live sessions with teachers each day, work packets and digital assignments, and weekly assessments. The school leveraged Google classroom as the primary digital learning platform. Teachers posted daily assignments along with instructional videos and assessments. All assignments were standards aligned and leveraged our approved core curriculum. Text books and supplies were checked out to all students. Chromebooks were checked out to any student requesting one. The school provided hot spots to families without internet. Our Small Group Instructors provided tutoring via video conferencing daily to students.

Provide a description of how the LEA is meeting the needs of its English learners, foster youth and low-income students.

The school continued to leverage UDL and ELD strategies via the online learning platform. Daily vocabulary was an emphasis and all teachers implemented a 5-Day Reading Routine to support literacy for these groups. Small group instruction continued with students as well as leveled reading groups via video conferencing. ELL students continued using Rosetta Stone. Students were assigned individualized practice using Mobymax, Study Island, Dreambox, and Reading Eggs. The school psychologist and behaviorist provided support to students who were referred by their teachers in need of social emotional support. Virtual counseling sessions were provided with parents and students. The school leveraged social media, texting, and YouTube to provide information and support for parents. To support literacy in the home the school offered series of workshops called "Raising Readers" to parents. Book bags were created for over 45 students in need of additional reading materials at home. The school ran a reading program during this time emphasizing reading as a family activity. Awards were given to scholars who met reading goals.

Teachers held daily office hours to support students who needed additional support. In addition, work packets included daily vocabulary instruction.

Provide a description of the steps that have been taken by the LEA to continue delivering high-quality distance learning opportunities.

To ensure high quality distance learning the school provided teachers with weekly coaching on digital lesson design. All lessons were reviewed by coaches or administrators. Bi-monthly feedback was collected from parents, teachers, and students and the school made adjustments based on constructive feedback. The school continued to provide enrichment opportunities as well during this time offering virtual field trips, grade level meetings, and assemblies via video conferencing.

Teachers continued to provide standards aligned instruction through work packets for those who did not have access to technology, online video lessons, and live tutoring sessions. Our small group instructors continued to provide instruction and support to students needing additional help.

Provide a description of the steps that have been taken by the LEA to provide school meals while maintaining social distancing practices.

Our Grimmway Academy Shafter Meals Program strove to provide as many meals as possible to our Shafter community at large. In an attempt to achieve this goal, members of our Grimmway Schools COVID Task Force as well as our on-site Grimmway Academy Shafter Chef, regularly met with local community members and adjoining school districts in order to coordinate our ongoing efforts. These collaborations aided us in making certain that all families in need may take advantage of the service that we were providing.

Operationally, our Meals Program began in mid-March 2020 and continued through June 18th, 2020. We served all children ages 18 years old and younger. Safety protocols were established and implemented for both “drive-up” and “walk-up” locations, to ensure contact-free distribution of all meals. In addition, we identified an off-site remote location at a market where we would serve meals for those families who were not able to make it to our campus.

Upon pick up of their meal at either of our locations, families received a hot lunch, a supper and a cold breakfast for the following day. Throughout the duration of our meal program Grimmway Academy Shafter distributed an average of 500 scratch meals per day.

Finally, as our Meal Program evolved, we began to adjust our service schedule. In an effort to better align with the end-of-school year closure of neighboring schools, during the latter part of May 2020 we altered our schedule to provide meal service four days per week. In an effort to ensure that our community stakeholders maintained 3 healthy meals for all five days of the week however, we began providing an additional “shelf stable” lunch and supper during Thursday pickups.

Provide a description of the steps that have been taken by the LEA to arrange for supervision of students during ordinary school hours.

Beginning April 14th 2020 through June 18th 2020, Grimmway Academy Shafter provided Child Supervision (CS) for children of essential workers. The program operated Monday through Friday from 7:40 am to 3:40 pm. Upon arriving on campus parents and students were met

by school staff at our designated “check-in” station. Once there the school nurse and/or additional CS staff completed a thorough screening procedure. This procedure included taking the student’s temperature as well as asking key screening questions regarding travel and changes in health. Upon successful completion of our check in process, the students maintained an appropriate social distance from one another (minimum 6 ft..) as they were escorted to their designated classrooms.

Eight students were registered within our GA Shafter Child Supervision (CS) Program with an average daily attendance of two-three students. Students’ desks were spaced at least 6 feet apart as students were required to wear masks throughout the day (except when eating or receiving speech services). Within the classroom, two meals as well as periodic snacks were served to our students daily. Our scholars were housed within three separate classrooms and grouped within family units which assisted our social distancing efforts.

Students within CS were required to take part in our GA Shafter Distance Learning Program. CS staff supported students by assisting them with logging in, accessing the various learning formats, pacing and work completion. To ensure continuity of learning, CS staff facilitated the 8:30 am Zoom check-in for our primary scholars. To help create a positive learning environment, students were given regular opportunities for physical outlet as well as art, music, learning games and written expression. The CS Leadership Team hosted weekly CS staff meetings to review safety protocols and Distance Learning support matters.